



Home Maintenance & Modification Program (HMMP) – Simple/Minor Modification Referral Form

This form should be completed by Occupational Therapists referring clients to St Vincent de Paul Society Qld for simple/minor home modifications. The completed form should be sent to referrals@svdpqld.org.au

Client Details	
First Name: _____	Surname: _____
Address: _____	
Suburb: _____	Post Code: _____
Date of Birth: _____	Contact No: _____
MAC Home Mods Referral Code: e.g. 1-60137186679 _____	<i>Please note if code is not provided or existing referral is not in place this request will not be actioned</i>

Occupational Therapist Details	
Organisation: _____	
Occupational Therapist Name: _____	
Phone No: _____	Email: _____
Days available to be contacted:	
Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>
Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>
	Friday <input type="checkbox"/>

Modifications Required		
<i>Please indicate below items required and attach diagrams regarding placement of items</i>		
Item	Size/Dimensions (mm)	Quantity
Grabrail <input type="checkbox"/> Standard <input type="checkbox"/> Modular <input type="checkbox"/> White <input type="checkbox"/> Beige <input type="checkbox"/> S/Steel		
Handrail <input type="checkbox"/> Wooden <input type="checkbox"/> Metal <i>(please note powder coating is not available)</i>		
Ramp Rail Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Step <input type="checkbox"/> Repair <input type="checkbox"/> Fabricate		
Wedge <input type="checkbox"/> Metal <input type="checkbox"/> Wooden <input type="checkbox"/> Rubber		
Bed/Chair Raiser <input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Queen <input type="checkbox"/> Recliner <input type="checkbox"/> Lounge <input type="checkbox"/> Cylinder <input type="checkbox"/> System <input type="checkbox"/> Platform		

Please note special/custom rails may take up to 15 days for delivery. As the rails cannot be reused clients may be charged for change of mind once the fabrication has commenced.



Modifications Continued...		
Hand Held Shower <input type="checkbox"/> Mid Hook <input type="checkbox"/> Grab Rail <input type="checkbox"/> Standard Slider	Quantity:	
Shower Base- Fabricated Platform	Approximate size (mm):	Quantity:
Shower Screen	Install or Removal	
Curtain Rod/Shower Curtain Install	Approximate Length (mm):	
Non-Slip Floor Treatment	Area to be treated:	Approximate size (mm):
Other (please include dimensions/quantity where applicable):		
<input type="checkbox"/> Please confirm diagrams/photographs are attached as required		

Please note clients of HMMP are currently charged **\$15/hr for labour costs plus the total cost of materials** (as at April 2019). Unfortunately quotes for materials are unable to be provided by HMMP. Quotes can however be provided by HMMP contractors once works have been scheduled in.

Client Consent			
<p><i>'The St Vincent de Paul Society Queensland collects the information you provide to us for the primary purpose of assisting you with your request for home assistance services. If you do not provide the information requested by us, we may not be able to action your request. We may share your personal information with other service providers (including government agencies and other not for profit organisations) for a number of purposes, including to provide assistance to you and help determine your eligibility to receive particular services. We may also share your personal information with third parties who provide us with professional or technology services, including some based overseas. For more information about how we collect and handle personal information please refer to our privacy policy at www.vinnies.org.au'</i></p>			
<p>As the client stated on page 1 of this document (or approved representative) I hereby approve the recommendations contained in this document and further consent to SVDP's privacy policy (found above)</p>			
Client/Representative Signature:		Date:	